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| Activity Specific Risk Assessment | | HSCF01a |
| Activity/Site Details: | GMFRS Training and Safety Centre | |
| Activity/Task: | Community and Schools Visits Risk Assessment | |
| Location: | Hinds Lane, Bury, BL8 2GN | |

Hazard Identification Checklist

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|-------------------------|---|
| 1. Noise | |
| 2. Vibration | |
| 3. Temperature | |
| 4. Lone working | x |
| 5. Confined spaces | |
| 6. Hazardous substances | |
| 7. Asbestos | |
| 8. Pressurised systems | |
| 9. Compressed air/gas | |

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| 10. Overhead cables | |
| 11. Underground services | |
| 12. Excavations | |
| 13. Access/egress | x |
| 14. Uneven surfaces | x |
| 15. Slips, trips and falls | x |
| 16. Workplace transport | x |
| 17. Mobile plant | |
| 18. Moving parts of machinery | |

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| 19. Manual handling | |
| 20. Work at height | |
| 21. Electricity | x |
| 22. Fire | x |
| 23. Flammable substances | |
| 24. Explosion | |
| 25. LPG | x |
| 26. Workstations | x |
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| Other: |
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For any activity hazards identified above input control measures in the assessment form below to reduce the level of associated risk to its lowest reasonably practicable level.

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|---|----------------------------------|-----------------------|----------------------|----------------------------------|--|
| Risk Ass No: | Activity: Community Visit | | | | |
| Work Area / Location: Bury Community Training Area | | | | | |
| Likelihood of Hazardous Event: | 1 = Very Unlikely | 2 = Unlikely | 3 = May Happen | 4 = Likely | 5 = Imminent |
| Severity of Consequence: | 1 = Minor Delay | 2 = Minor Injury | 3 = Up to 7 Day Loss | 4 = Over 7 Day Loss/Major Injury | 5 = Fatality |
| Likelihood x Severity = Risk Factor | | | RISK RATING | | |
| Risk Factor | 1-11 = Low | 12-19 = Medium | 20-25 = High | 1 – 11 = LOW | Review at least every 2 years |
| | | | | 12 – 19 = MEDIUM | Additional controls if reasonably practicable. Review regularly |
| | | | | 20 – 25 = HIGH | Urgent action required, where residual risk is identified in this category, all reasonably practicable controls must be have been considered. |

| HAZARD (What could potentially cause harm?) | HAZARDOUS EVENT | | EXISTING RISK CONTROL (What are we already doing to remove/control the risks?) | Level of Risk With existing control measures | | | | ADDITIONAL RISK CONTROLS (What further action is necessary?) | Level of Risk with additional control measures | | | | Action by Whom | Action by When | Signed And Dated As Complete |
|--|------------------------|--|--|---|-------------------------------|-------------|-------------|---|---|-------------------------------|-------------|----------------------|----------------|----------------|------------------------------|
| | Who might be harmed? | How might they be harmed? (Most likely outcome NOT worst possible case) | | Likelihood (1-5) | Severity of Consequence (1-5) | Risk Factor | Risk Rating | | Likelihood (1-5) | Severity of Consequence (1-5) | Risk Factor | Residual Risk Rating | | | |
| Arrival of vehicles at training venue | Public GMFRS employees | Vehicle pedestrian interaction. | There are provisions for visitors arriving by coach to be dropped off at the entrance. Designated coach spaces provided. Designated car parking spaces marked out. Pedestrian walkways and pavements to the front entrance. Signs directing visitors to the entrance. Road traffic speed limits signs throughout the site. Lighting throughout the area. | 2 | 5 | 10 | Low | N/A | 2 | 5 | 10 | Low | N/A | N/A | N/A |

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| Access & general movement around the Community Centre. | Public Employees | Slips on wet floor conditions. | Non-slip flooring in the reception area of the building. Fixed mat at the entrance to wipe feet on entering the building. Signs placed on display when cleaning is being conducted and in wet conditions to warn those in the area of wet floor conditions. GMFRS staff in the reception area to monitor pedestrian activity. Lighting throughout the area. Workplace inspections of the area conducted. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
| Access & general movement around the Community Centre. | Public Employees | Trips over poor floor conditions. | Workplace inspections of the area conducted, any discrepancies discovered are reported to the Estates & Buildings Department for remedial action. Any areas of concern are identified, marked off to make public aware. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |

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| Access & general movement around the Community Centre. | Public GMFRS employees | Children trapping fingers in doors. | Groups will be supervised by GMFRS staff and accompanying adults from the respective visiting organisation. Finger trap guards fitted to doors in the public areas where there is greater risk of fingers being trapped. | 2 | 4 | 12 | Low | | 2 | 2 | 4 | Low | WR | March 2, 2017 | |
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| Theatre experience | Public Employees | Intensive moving images, sound and lighting may cause nausea | Warn group leaders of activity. Observe individuals and groups during short films. | 3 | 1 | 3 | Low | N/A | 3 | 1 | 3 | Low | N/A | N/A | N/A |
| Interaction with RTC demonstration vehicle. | Public Employees | Cuts from sharp edges on the vehicle. | RTC cordoned off. GMFRS staff in attendance to monitor pedestrian activity and interaction. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
| Interaction with the post fire rooms. | Public Employees | Burns from touching LPG viewing window | Post fire room locked at all times. Viewings managed by Guides/volunteers, adults in the group responsible for children in their group. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
| Interaction with the escape maze. | Public | Persons tripping over / bumping into other persons and walls in the darkened environment. | Instructions given to the group on acceptable behavior whilst in the maze. (Firefighter search technique used). Group size managed. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |

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| Interaction with the escape maze. | Public | Persons becoming disorientated / distressed and resulting in a panic attack. | Activity monitored from outside the maze and intervention if required. Lights for the maze can be turned on externally immediately if required to extract any distressed or disorientated visitors or in the event of an evacuation. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
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| Management of the escape maze | Public Employees | Banging head on 'beams' | Brief to stay low to participants which is part of the 'smoke' exercise. Brief to guides and other adults who may need to enter the maze. | 2 | 2 | 4 | Low | | | | | | | |
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| Interaction with the kitchen area. | Public Employees | Burns from cooking. Cuts from use of knives. | Safety brief to all users. Knives kept inaccessible from children. Props used non-hazardous and real cleaning items kept out of reach. | 2 | 3 | 6 | Low | | 2 | 3 | 6 | Low | N/A | N/A | N/A |
| Interaction with the LPG fire demonstration, stop, drop and roll element. | Public Employees | Injury whilst participants demonstrating the correct technique. | Softer floors throughout this area. Groups are well supervised by GMFRS staff and accompanying adults from the respective organisation. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
| Loose prop items | Public | Cuts or swallowing small item props | Groups and individuals are managed in experience areas All hazard substance props are fake. Sharp edges removed where possible. | 3 | 2 | 6 | Med | | 2 | 3 | 6 | Low | | | |

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| Participation of the practical experience. | Public | Damage to personal clothes and footwear. | Participants advised on appropriate clothes and footwear at point of booking. Theming materials used to avoid soot damage. | 1 | 1 | 2 | Low | | 1 | 1 | 2 | Low | | | |
| General movement around the community safety area. | Public | Injury getting through doors or to upper floors for visitors in wheelchairs | Lifts to all floors available. Extra wide doors fitted to allow wheelchair access to the exhibits. | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |

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| Use of the cafeteria. | Public Employees | Slips on spilled liquids. | Any spills discovered are cleaned up immediately. Signs placed on display when cleaning is being conducted and when spills are being cleaned up. Signage to encourage the reporting of spills. GMFRS staff in the reception area to monitor the area. Lighting throughout the area. | 2 | 3 | 6 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |

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| Evacuation of the area. | Public Employees | Injury through panic during evacuation | Fire and emergency arrangements explained to groups during the welcome briefing. Visitor evacuation managed by GMFRS Staff | 2 | 2 | 4 | Low | N/A | 2 | 2 | 4 | Low | N/A | N/A | N/A |
| | | | | | | | | | | | | | | | |

| <i>Other assessments required</i> | NOISE | C O S H H | D S E | Manual Handling | Others |
|-----------------------------------|---------------------------------|----------------------------|-------|------------------|--------|
| | Signed Assessor: Wendy Richings | Print Name: Wendy Richings | | Date: 01/03/2017 | |