

Activity Specific Risk Assessment		HSCF01a
Activity/Site Details:	GMFRS Training and Safety Centre	
Activity/Task:	Community and Schools Visits	
Location:	Bury	

Hazard Identification Checklist

1. Noise	
2. Vibration	
3. Temperature	
4. Lone working	x
5. Confined spaces	
6. Hazardous substances	
7. Asbestos	
8. Pressurised systems	
9. Compressed air/gas	

10. Overhead cables	
11. Underground services	
12. Excavations	
13. Access/egress	x
14. Uneven surfaces	x
15. Slips, trips and falls	x
16. Workplace transport	
17. Mobile plant	
18. Moving parts of machinery	

19. Manual handling	
20. Work at height	
21. Electricity	x
22. Fire	x
23. Flammable substances	
24. Explosion	
25. Liquid Petroleum Gas	x
26. Workstations	x

Other:

For any activity hazards identified above input control measures in the assessment form below to reduce the level of associated risk to its lowest reasonably practicable level.

Risk Ass No:	Activity: Community Visit				
Work Area / Location: Bury Community Training Area					
Likelihood of Hazardous Event:	1 = Very Unlikely	2 = Unlikely	3 = May Happen	4 = Likely	5 = Imminent
Severity of Consequence:	1 = Minor Delay	2 = Minor Injury	3 = Up to 7 Day Loss	4 = Over 7 Day Loss/Major Injury	5 = Fatality
Likelihood x Severity = Risk Factor			RISK RATING		
Risk Factor	1-11 = Low	12-19 = Medium	20-25 = High	1 – 11 = LOW	Review at least every 2 years
				12 – 19 = MEDIUM	Additional controls if reasonably practicable. Review regularly
				20 – 25 = HIGH	Urgent action required, where residual risk is identified in this category, all reasonably practicable controls must be have been considered.

HAZARD (What could potentially cause harm?)	HAZARDOUS EVENT		EXISTING RISK CONTROL (What are we already doing to remove/control the risks?)	Level of Risk With existing control measures				ADDITIONAL RISK CONTROLS (What further action is necessary?)	Level of Risk with additional control measures				Action by Whom	Action by When	Signed And Dated As Complete
	Who might be harmed?	How might they be harmed? (Most likely outcome NOT worst possible case)		Likelihood (1-5)	Severity of Consequence (1-5)	Risk Factor	Risk Rating		Likelihood (1-5)	Severity of Consequence (1-5)	Risk Factor	Residual Risk Rating			
Arrival of vehicles at training venue	Public GMFRS employees	Vehicle pedestrian interaction.	There are provisions for visitors arriving by coach to be dropped off at the entrance. Designated coach spaces provided. Designated car parking spaces marked out. Pedestrian walkways and pavements to the front entrance. Signs directing visitors to the entrance. Road traffic speed limits signs throughout the site. Lighting throughout the area.	2	5	10	Low	N/A	2	5	10	Low	N/A	N/A	N/A

Health and Safety Management System

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Access & general movement around the Community Centre.	Public Employees	Slips on wet floor conditions.	Non-slip flooring fitted through the reception area of the building. Mats at the entrances to dry shoes on entering the building. Signs placed on display when cleaning is being conducted and in wet conditions to warn those in the area of wet floor conditions. GMFRS staff in the reception area to monitor pedestrian activity. Lighting throughout the area. Workplace inspections of the area conducted.	2	2	4	Low	N/A	2	2	4	Low	N/A	N/A	N/A
Access & general movement around the Community Centre.	Public Employees	Trips over poor floor conditions.	Workplace inspections of the area conducted, any discrepancies discovered are reported to the Estates & Buildings Department for remedial action. Any areas of concern are identified, marked off to make public aware.	2	2	4	Low	N/A	2	2	4	Low	N/A	N/A	N/A

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Access & general movement around the Community Centre.	Public GMFRS employees	Children trapping fingers in closing doors throughout the area. Children separating themselves from the group and accompanying adults.	Doors in the practical areas don't have edge protection. Groups will be supervised by GMFRS staff and accompanying adults from the respective organisation. Group members are to wear GMFRS identifiable resources during the visit. Registers are confirmed with accompanying adults at the start and the end of the visit. Minimum Adult to child ratio disclosed at point of booking and ensured at the start of the visit.	3	3	9	Low	Edge protection fitted to doors and self-closing doors adjusted, in particular public toilet doors and control room. Adjustment of self-closing doors Visit to include a 'supervised' exit from the building, ensure all learners are escorted off the premises.	2	2	4	Low	WR	Feb 1, 2017	
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Theatre experience	Public Employees	Intensive moving images, sound and lighting may cause nausea. Sensory over simulation.	Warn group leaders of activity, advise flashing lights and loud noise Observe individuals and groups during short films. Sound minimising headsets available for individual use. Booking process requests disclosure of medical conditions and other considerations.	3	1	3	Low	N/A	3	1	3		N/A	N/A	N/A
Interaction with RTC demonstration vehicle.	Public Employees	Cuts from sharp edges on the vehicle.	RTC cordoned off. GMFRS staff in attendance to monitor pedestrian activity and interaction.	2	2	4	Low	N/A	2	2	4	Low	N/A	N/A	N/A
Interaction with the post fire rooms.	Public Employees	Burns from touching LPG viewing window	Viewings managed by Guides/volunteers, adults in the group responsible for children in their group. Qualified first aiders, first aid resources and facilities on site.	2	2	4	Low		2	2	4	Low	N/A	N/A	N/A

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Interaction with the escape maze.	Public	Persons tripping over / bumping into other persons and walls in the darkened environment.	Instructions given to the group on acceptable behavior whilst in the maze. (Firefighter search technique used). Group size managed. Qualified first aiders, first aid resources and facilities on site	2	2	4	Low	N/A	2	2	4	Low	N/A	N/A	N/A
Interaction with the escape maze.	Public	Persons becoming disorientated / distressed and resulting in a panic attack.	Activity monitored from outside the maze and intervention if required. Lights for the maze can be turned on externally immediately if required to extract any distressed or disorientated visitors or in the event of an evacuation. Qualified first aiders, first aid resources and facilities on site	2	2	4	Low	N/A	2	2	4	Low	N/A	N/A	N/A

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Interaction with the kitchen area.	Public Employees	Burns from cooking. Cuts from use of knives.	Safety brief to all users. Knives kept inaccessible from children. Qualified first aiders, first aid resources and facilities on site	2	3	6	Low	GMFRS staff trainers to ensure a safety check is carried out on entry and exit or room	2	3	6	Low	N/A	N/A	N/A

Health and Safety Management System

Interaction with the LPG fire demonstration unit.	Public Employees	Burns from contact with the viewing glass.	Inner protective glass fitted to prove heat protection. Barrier fitted to prevent contact with the glass. Warning signs fitted below the window warning the glass may become hot during the demonstration. Qualified first aiders, first aid resources and facilities on site	2	3	6	Low		2	3	6	Low	N/A	N/A	N/A
Interaction with the LPG fire demonstration, stop, drop and roll element.	Public Employees	Injury whilst participants demonstrating the correct technique.	Softer floors throughout this area. Groups are well supervised by GMFRS staff and accompanying adults from the respective organisation. Qualified first aiders, first aid resources and facilities on site	2	2	4	Low		2	2	4	Low	N/A	N/A	N/A
Loose prop items	Public	Swallowing props	All hazard substance props are fake. Groups and individuals are managed in experience areas. Qualified first aiders, first aid resources and facilities on site	2	3	6	Low		2	3	6	Low			
Participation of the practical experience.	Public	Damage to personal clothes and footwear.	Groups advised on appropriate clothes and footwear at point of booking.	1	1	2	Low		1	1	2	Low			
General movement around the community safety area.	Public	Injury getting through doors or to upper floors for visitors in wheelchairs	Lifts to all floors available. Extra wide doors fitted to allow wheelchair access to the exhibits.	2	2	4	Low		2	2	4	Low	N/A	N/A	N/A

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Use of the cafeteria.	Public Employees	Slips on spilled liquids. Choking / severe allergic reaction	Any spills discovered are cleaned up immediately. Signs placed on display when cleaning is being conducted and when spills are being cleaned up. Signage to encourage the reporting of spills. GMFRS staff in the reception area to monitor the area. Lighting throughout the area. Cleaning staff on hand during group visits. Accompanying adults are expected to bring any specialist medical resources Qualified first aiders, first aid resources and facilities on site.	2	3	6	Low		2	2	4	Low	N/A	N/A	N/A
Evacuation of the area.	Public Employees	Injury through panic during evacuation	Fire and emergency arrangements explained to groups during the welcoming briefing.	2	2	4	Low		2	2	4	Low	N/A	N/A	N/A

Health and Safety Management System

<i>Other assessments required</i>	NOISE	C O S H H	D S E	Manual Handling	Others
Signed Assessor:	Print Name:		Date:		